



WOODLAND
Public Schools

District Overnight Travel Planning Sheet

Name of Conference/Training: National Council for Social Studies
(Attach registration form if applicable) Annual Conference

Staff Member(s) Traveling: Shari Conditt
Julia Stepper
Kate Klaus

Date(s) of Travel: Depart 11/19/24 Return 11/24/24

Substitute Required: Y X N _____
(This is for accounting purposes. Please arrange your sub if needed)

Destination Address: Hynes Convention Center, Boston, MA
***MUST HAVE BOARD APPROVAL TO TRAVEL OUT OF STATE**

Transportation (Circle all that apply): District Van Personal Vehicle Flight Taxi/Uber
(Include mapquest to verify estimated mileage for reimbursement if driving personal vehicle)

Hotel Accommodations: Number of rooms: 1
Special needs: none
Date of arrival: 11.20.24
Date of departure: 11.24.24
Transportation needed from airport to hotel? Y X N _____

Staff member responsible for pcard/travel receipts: Shari Conditt
****REMEMBER TO CHECK OUT A P CARD BEFORE TRAVELING****

Purpose of Trip: (must be detailed - required for Board Approval to travel out of state)
NESS Annual Conference is the largest gathering of the nations Social Studies educators. Our team needs to continue to expand its instructional approaches, including how to incorporate AI ethically and effectively. We continue to need to grow and adjust our practice to meet the needs of our students.

OFFICE USE ONLY
ADMINISTRATOR APPROVAL FOR EXPENSES LISTED/REFERENCED ABOVE
DATE: 2-29-24
NAME: Phillip Pearson SIGNATURE: Ph
Conference/Training registration complete: Y _____ N _____
Hotel Confirmation Number: _____
Transportation arranged: Y _____ N _____ Confirmation #: _____
Board Approval for out of state: Y _____ N/A _____
Pcard Check Out: Staff member: _____
Date: _____ Date Returned: _____
Account Codes for conference/travel/reimb/sub expense: _____

Information Regarding Social Studies Department Conference
November 2024

Purpose: The National Council for Social Studies is the nation's largest social studies conference. The conference offers hundreds of social studies content rich sessions- broken down into strands and themes (for example: Civics related, World History related). Sessions focus on strategies for instruction and new resources/materials and lessons for social studies educators. Keynote speakers are scholars/experts in the field. For example, last year David Grann, the author of Killers of the Flower Moon, spoke about researching with the National Archives to write the book. He offered insight into how students can use little known history (in this case the history of the Osage murders) to engage in larger discussions around wealth, land rights, etc... Exhibit hall generally features over 200 vendors offering resources, materials, and lessons for teachers. There are also special sessions which last a half day or whole day. With Katie Klaus potentially shifting her teaching assignment to include AP World History she will need direct access to materials, lessons, and resources to support an entirely new content area (for her). Julia Stepper is potentially shifting her teaching assignment to include early American History and could benefit from access to new materials, lessons, and resources to build up her instructional practice in this new to her area.

**As of 2/28/24 Shari has submitted a conference proposal to present on "On Tuesdays We Vote" activity that she implemented and expanded to the WHS Social Studies Dept. She will find out in late Spring if her conference session proposal has been accepted.*

Institutional History: Kyla Keefer, Katie Klaus and Shari Conditt attended NCSS in 2018; Kyla Keefer, Shari Conditt, and Julia Stepper attended NCSS in 2022; Shari Conditt attended NCSS in 2023 (but paid out of pocket for all travel expenses).

Conference Information		
<u>National Council for Social Studies Annual Conference</u>	Held in Boston, MA	Dates:
Conference Registration	\$/person *This will vary. She will receive reduced registration due to sitting on an NCSS committee and reviewing conference session proposals	Total: \$
Membership Fee	Shari is currently a member. If her membership has to be updated she will use her PD money allocated under the CBA to pay for membership.	

Conference Attendees	Sub days required	Sub positions filled and by whom	Budget to pay subs
Julia Stepper	3		We would like to use the Social Studies Department Budget to pay the cost of the subs for these days. <ul style="list-style-type: none"> • Deduct sub costs for 9 days total at \$200/day • \$1800
Katie Klaus	3		
Shari Conditt	3		

Travel Information and Accommodations		
Air Travel: Confirmation Number	Hotel Accommodations	Transportation
	TBD when rooms are released Check in Check out	Personal transportation is being arranged to and from PDX
Alaska Flight 2053 Departure: PDX (7:15 pm on 11/19/24) Arriving: SEA (8:15 pm on 11/19/24) Alaska Flight 536 Departure: SEA (11:15 pm on 11/19/24) Arriving: BOS (7:41 am on 11/20/24) Alaska Flight 311 Departure: BOS (6:45 pm on 11/24/24) Arriving: PDX (10:13 pm on 11/24/24)	Room 1: Check in: 11/20/24 Check out 11/24/24 Confirmation: Booked on:	To get to/from BOS airport: Uber XL Connect/Rideshare BOS to Hynes Convention Center: \$51.96 Hynes to BOS: \$51.96
Total Cost per passenger: \$781.71 (Shari will enter Alaska ID and may be able to get bags checked for free)	Room 1 Cost: \$258/night (approx) Room 1 Total: \$1032.00 (with taxes) for 4 nights	
Total Cost for 3 passengers: \$2345.13	** This is approximate and based on last year's per room average. Rooms have not been released as of the creation of this document.	
Checked Bags: 1 bag per person: 3 people total: 1 extra bag for conference materials: Total cost for baggage: \$		
	Total cost for Accommodations: \$1032.00	Total cost for rideshare: \$103.92

Total Cost			Budget year this was charged in
	Air Travel	\$2345.13	2023-2024
	Conference Registration	\$900.00	2024-2025
	Hotel	\$1032.00	2023-2024
	Sub Cost	\$1800.00	2024-2025
	Baggage	\$0	2024-2025
	RideShare	\$103.92	2024-2025
	Total	\$6181.05	